

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

SCOTLAND BOARD OF EDUCATION

Scotland, Connecticut

Regular Meeting Minutes

May 6, 2025

Chair Cassidy Martin called the meeting to order at 6:31 PM. Board members present: Clark Stearns, Brittany Santiago, Beth Troeger, Gracie Martin, Kaitlyn Shafer, Lisa LaBelle. Administrators present: Superintendent Valerie Bruneau, Principal Ann Knowles.

Board recited the Pledge of Allegiance. Chair read the Intro Statement.

2. COMMENTS FROM THE PUBLIC: None

3. COMMUNICATIONS TO THE BOARD: None

4. APPROVAL OF MINUTES

- **Regular Meeting of April 1, 2025:**

#1-24/25 Motion to approve April 1, 2025 regular meeting minutes, made by Clark Stearns, seconded by Brittany Santiago and carried with abstention by Kaitlyn Shafer.

5. OPPORTUNITY TO ADD OR DELETE AGENDA ITEMS: None

6. CELEBRATIONS:

Congratulations to 5 students that qualified for Invention Convention State Finals at UCONN (Ann presented photos).

7. REPORTS

A. Chairperson's Oral Report: None

B. Superintendent's Report – grant & facilities update, enrollment projections & ESY update:

- Plumbing issue in kitchen fixed (went quicker than expected with reducer not attached and stuck) and tile replaced - hallway tile will be done after school gets out.
- Coil to AC broke with water pouring through hallway ceiling (cost to fix - \$4-6,000).
- No grants to apply for except IDEA. School Readiness changing to Early Start (birth – Kindergarten, includes PreK and Home Daycare) – grant funding unknown. Looking at forming larger group with Hampton, Chaplin, Eastford, Bozrah, Lisbon, Sprague. Will apply for Afterschool Grant for next year.

C. Principal's Report – curriculum & instruction updates:

- Special treats and jam (made by Dawn) left for teachers in honor of Teacher Appreciation Week with theme of Travel the World.
- School year winding down with 24 days left for students, 25 days for teachers with PD coming up for all educators at EASTCONN (partnering with Hampton). Kaitlyn Shafer asked about topics (IEPs, writing goals and how to implement).
- SBAC testing has begun for grades 3-6 (done in the morning to help inspire students to do their best).
- Anticipated enrollment for next year (PreK – 14). Giving tours for out-of-towners interested in PreK.
- Lots of field trips planned for lower grades and Field Day in June (last day of school June 11th).
- Step Up Celebrations for Kindergarten and 6th grade on June 10th at separate times.
- Family events – painted and planted flower pots for Earth Day, created and designed Charcuterie Boards. Upcoming events – Movie Day, visit to Box Car Museum, Water Safety (partnering with Windham Community Center).

D. Special Education Report:

Census – 23 students with IEPs, 1 in referral process. Collaborative summer program planning going well with Scotland, Hampton, Chaplin, Eastford, Sprague (Bozrah & Franklin will join next year). Visiting schools next week to meet students and learn about needs.

E. Financial Report:

81% of budget spent to date. Clark Stearns asked about 54300 Repairs & Maintenance expense (HVAC).
#2-24/25 Motion to approve Financial Report, made by Kaitlyn Shafer, seconded by Gracie Martin and carried unanimously.

F. Shared Services updates: Covered already

G. Liaison Reports including Readiness Council: Remove Readiness Council

8. BOARD BUSINESS

A. Item: Goals Check-in (Discussion & Possible Action):

Board doing well to meet goals with (support of more PD time, enrichment at Parish Hill, ESY with surrounding towns), CABA Audit, BOE Newsletter, BOE Meet & Greet, 3-Board Get Together, Meeting Introduction Statement. CABA Convention (Nov. 21-22), Public Hearing (May 15), Town Meeting (Jun 5).

B. Item: Rose Khourie (Discussion & Possible Action):

There are different opinions on intentions of the trust. To continue, would need to put money in for greater number of students to benefit from the scholarship (\$11,140 balance - Board Attorney working on). Cassidy Martin suggested letter for recipient to drop off at any business asking for donation (to pay it back).

C. Item: 9000's Policies (Discussion & Possible Action): Reviewed 9000's Policies.

#9270 - some differences (needs review), #9222 – needs modification (replace with CABA policy).

- **#3-24/25 Motion to adopt CABA Version of Bylaws 9222 Policy, made by Lisa LaBelle, seconded by Gracie Martin and carried unanimously.**
- **#4-24/25 Motion to approve review of 9000, 9030, 9131, 9150, 9240, 9260, 9272 Policies that were adopted October 1, 2013, made by Brittany Santiago, seconded by Lisa LaBelle and carried unanimously.**

Continue review at next meeting.

9. OLD BUSINESS UPDATES: None

10. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS: None

11. OTHER ACTION ITEMS: None

12. UPCOMING MEETINGS

- Regular Board Meeting June 3, 2025 at 6:30pm, Public Hearing May 15, Town Meeting June 5, Step Up Ceremonies June 10.
- Items for Next Meeting and Assignments: Policies updates, Transfers, Rose Khourie.

13. ADJOURNMENT:

#5-24/25 Motion to adjourn (7:45 PM) made by Brittany Santiago, seconded by Kaitlyn Shafer and carried unanimously.

*Respectfully submitted by Kathleen Scott
Recording Clerk*